



WEDDING APPLICATION for use of ROGAL FAMILY CHAPEL

Please Return to:

Conference and Facility Services
Robert Morris University
6001 University Boulevard
Moon Township, PA 15108

Please print all information

Name of Bride: _____

Address: _____

City: _____ State: _____ Zip code: _____

Daytime Phone: _____ email address: _____

Are you a RMU student or graduate? _____ Year of graduation: _____

Name of Groom: _____

Address: _____

City: _____ State: _____ Zip code: _____

Daytime Phone: _____ email address: _____

Are you a RMU student or graduate? _____ Year of graduation: _____

Wedding date: _____ Rehearsal date: _____

Wedding time: _____ Rehearsal time: _____

Estimated number of guests (including wedding party): _____

Officiating Clergy/Civil Officer:

Name: _____

Address: _____

City: _____ State: _____ Zipcode: _____

Daytime Phone: _____

Denomination Name/ Organization: _____

I agree to all terms of the Rogal Chapel Wedding Policies and understand that the balance of the total fee is due on the day of the wedding or prior.

Signature of Bride

Signature of Groom

Date

Date

Deposit fee must accompany this application. **Please make check payable to Robert Morris University.**

\$200.00 - if bride, groom or parent is a student, alumnus, faculty, staff, or board member.

Name of RMU Contact: _____

\$200.00 - if no affiliation with Robert Morris University.

Remaining fee is due the day of the wedding. The deposit is nonrefundable and will include an additional \$200.00 if cancellation is less than 3 months prior to the wedding date.

*Once we receive this application along with the deposit, a copy of the application/permit will be returned to you via email.

Wedding Permit Internal Use Only

Application accepted Date: _____

Deposit of \$ _____ received by _____
Signature

Date: _____

Balance of \$ _____ due on _____

Wedding date: _____ Wedding time: _____

You will have access to the Chapel for preparation and the ceremony

From: _____ to _____

Rehearsal date: _____ Rehearsal time: _____

You will have access to the Chapel for rehearsal on

From _____ to _____

- Robert Morris University does not furnish the decorations, flowers etc...
- The University is not responsible for personal clothing or possessions left in the Chapel.
- Please adhere to the agreed time allotments.

Approved: _____ Date: _____